

orange

PAYROLL & HRMS software

Version 2.0

Web Payroll & HRMS

www.payrollsoftware.co.in

Establish in 2001

ORANGE TECHNO LAB PVT LTD

Orange Payroll Software, the simple and effective online system that provides you, the employer, with everything that you need to accurately and confidently track every aspect to do with the engagement of employees or contract workers. And you will not be tied to your desk as web payroll can securely working for you, twenty-four hours a day, from any location with an internet connection.

Payroll package is one of our more successful and popular products, used by many multinational banks, BPO providers, Multinational business houses, pharmaceutical companies / marketing / finance / manufacturing companies / advertising agencies. We have come with the ideal solution to manual payroll process with software, which accounts & manages your business on your finger tips.

Web Payroll & HRMS

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Benefit of Payroll & HRMS

Web Payroll has been designed to reduce the time and effort that is normally associated with payroll processing and to provide a direct and seamless operation that enables the employer to handle all staff and payment processes in a simple and accurate manner.

Web Payroll Software : Allows organization to generate pay slips and salary register, based on the attendance of the employees taking care of leaves, overtime, allowances, loans, advance, bonus, arrears and other standard deductions like PayE, PF, ESI, PT, & TDS etc.

Web Payroll eHR Functionality : Which is a browser based application that automates processes covering the entire employee life-cycle : Resume handling, induction and on-boarding, promotions, transfers, appraisals and salaries, skills mapping and training.

Employee Self Service Portal : A unified interface for all employees for self service related activities applying for leave, viewing the training. It is a place for the top management to communicate directly with the employees, publishing newsletter, holiday, birthday and seasonal greetings.

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Cost savings, Timeliness and Accuracy

The major cost savings is conversion of fixed cost of HR in to activity based costing. Saving in time in maintaining records, physical as well as soft filing, printing , processing payroll checks, maintaining huge data base of employees ,etc.

Compliance Support

Any Regulatory change will be immediately updated saving you from botheration to keep a track on changes in various laws.

Accountability

Any disservice can be tracked to the service provider and be compelled to make corrections.

What we can provide as Service Provider

- End to end payroll Solution : Payroll data inputs, processing of monthly payroll, payment, Compliance's including all monthly challans, Returns,etc.
- Legislation compliance : Various forms are to be filled up under various legislations at the time of employee joining, opening bank accounts, etc. Also employee claims under Indian legislations need to be addressed.
- Tax compliance : Monthly computation of tax liability of employees, monthly deduction, payment of TDS, Quarterly Returns, etc.
- Customized payroll services

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are
Globally



Functionality Key Modules

- Employee information management
- Leave management
- Time & Attendance management
- Payroll management system
- HRD procedures
- Reimbursement management
- Employee transfer, promotions & increments
- Employee self service portal
- Emails/SMS notification for verification
- Reports

Employee Self Service Portal

(Web Based version only)

- Attendance regularization
- Leave applications
- Loan applications
- View salary slip
- Claim / travel application
- IT declaration

Employee Profile

- Joining Information
- Family background details
- Address and Contacts details
- Awards given to employees
- Immigration Information
- Medical information
- Probation conformation details
- Current position and job profile
- Local address and reference
- Qualification & Experience details
- KPI & Appraisal of employees
- Canteen information
- Assets issue to employee
- Employee training details
- Holidays info (Fixed/Non fixed)
- Extra circular activities/sports/social

Leave & Attendance Reports

- Leave Application
- Leave Approval
- Accumulated leave balance
- Leave Closing Yearly
- Leave Encashment
- Monthly Attendance
- Compensate off Details
- Shift Details
- Daily Attendance Report
- Daily Absent Report
- Late Coming
- Early Going
- Monthly / Yearly Leave Carry Forward
- Attendance Detail
- Attendance Summary
- Holiday Work
- Inout Summary

Time Management System

- Overtime Details
- Manual Attendance
- Week of Adjustment (employee wise)
- Late Coming, Early going, travel on Duty etc
- Employee Shift Manage

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Features
of payroll & HRMS

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Payroll Management System

- User defined Salary Heads
- Tax Calculation
- Payslip Generation
- Salary formula
- Gratuity / PF Challan

HRD Procedures

- Final Settlement
- Superannuation
- Appointment letter
- Appraisal letter

Transfer, promotion & Increments

- Transfer Details (Shift / Department)
- Promotion Details (Post / Salary)

Company Reports

- Company Details
- Company Holidays
- Leave Types Detail
- Professional Tax Details
- Contractor Details
- Bank Details
- Bonus Types

Payroll Reports

- Salary Heads Detail
- Monthly Salary Register
- Salary Statement Depositing in Bank
- Salary Cash Statement
- Salary Cheque Statement
- Salary Slip
- Bonus Details
- Conveyance Details



Satutory Reports

- ESIC Challans
- PT Challans
- Form6A(Employees Yearly PF Contribution)
- Form-3 (For Professional Tax)
- Form12A(Revised)-Employee's Monthly PF Contribution
- Form3A Details of Employees Pension Fund Scheme-Yearly
- Form-10(Employee's PF Organization for Resigned Employee's)
- PF Challans
- Process TDS
- PF Statements
- Chart Report
- Performance
- Credit
- Tax Configuration
- Tax Deduction
- PF Form 5
- ESI Form V
- Form 16
- PT Deduction

SaaS model is also available
Payroll & HRMS

Salary Reports

- Salary Muster(Accountant)
- Salary Sheet
- Online Time
- Salary Summary
- Allowance(Deduction)
- Bank Statement
- Bank Transfer Statement
- Bank Recovering Statement
- Reimbursement Detail

tax
planning
management



Easy to integrate with Biometric Device

Biometric system is bundled with time and attendance management software for easy administration of attendance and human resources.

With the functions and capabilities it offers, the device system is an excellent tool for better staff management. The FingerTec® AC100 series puts a stop to 'buddy punching' and gives you real value for your money.

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INDIA

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ISO 9001:2008 Certified Company



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Authorised Reseller :



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